APA Citation Checklist – 7th Edition

Before turning in your paper to your instructor, take a few minutes to review your citation list for these common APA style errors. Check with your instructor for any variations.

Formatting:

- ❑ Is your citation list titled **References**? Is **References** centered on the page and bolded?
- ❑ Is your list **in alphabetical order?**
- ❑ Did you **italicize** book titles, journal titles, or individual webpage titles?
- ❑ Is your list **double-spaced**?
- ❑ Did you use **hanging indent** (only the first line of any citation begins at the left margin)?

Content:

Author:

- ❑ Did you only include **the last name and first initial(s) of any authors**?
- ❑ **For government authors,** did you use the most specific agency as the author?
- ❑ If you are citing a webpage with an **author**, did you include the organization's name before the URL?
- ❑ If you are citing a webpage with a **group author (such as the Mayo Clinic)**, did you **omit** the organization's name from before the URL?

Misc.:

- ❑ Did you only **capitalize the first word of titles and subtitles, (except journal titles** and **proper nouns)**?
- ❑ Did you **exclude website retrieval dates**? (For exceptions, see the yellow APA handout, page 2.)
- ❑ If a DOI is available, did you include it in **https://doi.org/xxxxxx** format?
- ❑ If no DOI is available for a non-database online work, did you include the URL instead?

DOIs:

The current recommendation of the DOI foundation is to format the DOI as a web address, beginning with **https://doi.org**. See the example below:

https://doi.org/10.2102/50.holistic.nursing.041